

## ILTON PARISH COUNCIL

### Minutes of the Ordinary Meeting of Ilton Parish Council held in Merryfield Hall on Tuesday 9th January 2018

#### 2018/01 Attendance and Apologies

##### Those present:

Mr D Amor (Vice Chair)  
Mrs M Bullock  
Mrs R Burt  
Mrs S Hill  
Mrs P Matravers  
Mr I Sherwood  
Mr I Welch  
Mrs S Steele (District Councillor)  
Mrs S Morley (Clerk)

##### Apologies

Mr A Dance (County Councillor)

##### In Attendance

#### 2018/02 Election of the Chair and Vice Chair of the Parish Council (to serve until May 2018)

Mr Sherwood proposed Mr Amor as Chair, seconded by Mrs Burt. All Councillors were in agreement and Mr Amor was duly elected as Chair of the Parish Council to serve until the Annual Meeting in May 2018. Mr Welch proposed Mr Sherwood as Vice Chair, seconded by Mrs Bullock. All Councillors were in agreement and Mr Sherwood was duly elected as Vice Chair of the Parish Council to serve until the Annual Meeting in May 2018.

#### 2018/03 Minutes of meeting held on Tuesday 12th December 2017

The minutes of the last Ordinary Meeting of the Parish Council were agreed and signed.

#### 2018/04 Matters arising from the minutes and any subsequent action taken

- (a) New dog bins - The bins are due to arrive at the beginning of February.
- (b) Parish Plan Bank Account - The cheque has been returned from the bank saying that the account has already been closed. The Clerk to contact the signatories to the account to find out if it has been closed or if the account has been moved to a dormant account.  
**ACTION - The Clerk**
- (c) Parish Council Vacancies - There are now 2 vacancies and a second official notice has been placed on the notice board, giving residents the opportunity for an election. The Clerk to prepare a poster / notice to go on the social media site.  
**ACTION - The Clerk**

#### 2018/05 Highways

- (a) SID Programme - Further details have been received regarding the options once the SID programme has been discontinued. Copies of the emails to be forwarded to all Councillors and discussed at the meeting in February.  
**ACTION - Agenda Item February**
- (b) Parking on pavement - There have been complaints of parking on the pavement and verges in Bradleys and a near accident involving a child. The PCSO was asked to speak to the residents.
- (c) A358 upgrading - Highways England have invited councillors to a briefing at the Museum of Somerset on Tuesday 16th January at 6.30 p.m. - 8.30 p.m. There are also a number of public consultations in the area.

#### 2018/06 Brook Green

Nothing to report.

## **2018/07      Footpaths**

- (a) Footpath from Frost Lane to the Churchyard - The condition of the path was reported to the Rights of Way team.
- (b) Bridge at the Ford in Frost Lane - This was reported as damaged and a report sent to the Rights of Way Team.

## **2018/08      Cemetery / Churchyard**

Condition of Cemetery and Churchyard - The Cemetery and Churchyard have been regularly walked by a Councillor and the 'wobble' test has been done. Two stones have been laid down. There are no outstanding issues.

## **2018/09      Recreation Ground**

- (a) Annual Playground Inspection and Risk Assessment - repair of problems identified - Play UK will provide a quote for the repairs identified including the skate ramp, the zip wire and the bench.
- (b) Renovation of the two footpaths - Play UK to do the work in January.
- (c) Registration of two footpaths with Land Registry - The Clerk reported that registration cannot be done without a solicitor. If it is done by a person who is not a solicitor an ID form will need to be completed and certified by a solicitor. The Clerk has contacted Angela Watson in the legal department at SSDC to ask if she can help.

## **2018/10      Recreational Development / Playing Field**

- (a) Planning application for MUGA - The plans are out for consultation. There have been a couple of objections mainly concerned with bats and noise. It is likely that a bat survey will need to be done. There have been no residential objections so far.
- (b) SSDC Grant for MUGA - The grant offer has been received and has been signed this evening. The Clerk to return to SSDC. **ACTION - The Clerk**
- (c) Installation of Electricity - Several companies were contacted regarding supply of electricity to the MUGA. Green Energy were the most helpful and easiest to deal with. They were also able to give a date for supply to be installed. It was agreed to arrange supply with Green Energy. The direct debit form was signed and will be returned to the supplier. The trench is being dug and Western Power will start the work on the cables in February. **ACTION - Mr Welch**
- (d) Meeting with Agronomist - Mr Welch to follow this up. **ACTION - Mr Welch**
- (e) General Progress Report - The colours of the MUGA have been agreed - leaf green with the goals in silver. As soon as planning consent is received everything is ready to go.

## **2018/11      Playing Field/Cemetery Car Park**

The car park extension will be done during the first week of March. The car park will be shut and laminate signs can be put up two weeks before. The school have already been informed. The Police should also be notified. Mr Welch was thanked for all the hard work he has put in to get the project to this stage.

## **2018/12      Copse Lane Overspill Car Park**

The Clerk to follow up information about consent to use the car park. **ACTION - The Clerk**

## **2018/13      Grass Cutting Tenders from 2018**

Five quotes have been received with the quotes ranging from £4,275 to £7,136. It was noted that all the hedges and spraying have been removed from the quotes. The hedges and spraying are done only once or twice a year and can be dealt with as a separate job. It is also likely that some hedging and/or spraying will be done by the Ranger. Councillors felt that

generally SSDC have done a good job. Although there have been some issues, they are very willing to sort it out and there have been no major issues. They are also the cheapest. Although one contractor had offered to pick up the grass cuttings for no extra charge it was felt that this is not necessary. It was emphasised that if there are any problems in the future councillors should contact the Chairman or the Clerk so that it can be reported as soon as possible. Mrs Burt proposed that the Parish Council accept SSDC's quote. There were no objections.

**ACTION - The Clerk**

#### **2018/14 General Maintenance - SSDC Ranger Scheme**

The next step in arranging for the Ranger Scheme is to walk around the village to point out what needs to be done and to see what the Ranger can do. This has been delayed because of Christmas. The Clerk to arrange a visit.

**ACTION - The Clerk**

#### **2018/15 Planning Applications**

App No 17/04815/FUL  
Proposal Erection of two storey extension  
Location 16 Copse Lane, Ilton  
Councillors had no objections to the proposal.

#### **2018/16 Correspondence**

- (a) Police Report - There were 165 investigated crimes reported for the month of December 2017 with 25 arrests and 28 reports of ASB for Area North
- (b) Somerset Waste Partnership - December briefing

#### **2018/17 Grants**

Ilton Toddler Group do not yet have a bank account so the Parish Council cannot give them a direct grant. Mr Sherwood proposed that the Parish Council pay the hire of the Village Hall up to an amount of £50.00. All Councillors agreed; there were no objections. Mr Sherwood will request that the Village Hall send the invoice direct to the Parish Council.

**ACTION - Mr Sherwood**

#### **2018/18 Accounts**

- (a) The bank statements had not been received at the date of the meeting.
- (b) The following amounts were received: Wayleave Payment Western Power Distribution - £24.69
- (c) Mr Hart, the retiring Chair of the Parish Council, was given a gift of £50 from a resident as a Christmas present / thank you gift. Mr Hart declared this to the Parish Council through the Clerk with a request that if it was agreed by the Parish Council, he would like to donate the money to Love Musgrove for the Somerset Neonatal Intensive Care Unit at Musgrove Park Hospital in Taunton. The Clerk took advice from Democratic Services at SSDC who agreed that this is an acceptable course of action. All Councillors were in agreement and there were no objections.
- (d) The following cheques are to be drawn:
  - 000993 - £ 192.18 - Salary and admin expenses
  - 000994 - £ 50.00 - Love Musgrove
  - 000995 - £ 94.20 - SSDC Annual Playground Inspection
  - 000996 - £ 633.00 - Slade Perry - project management
  - 000997 - £ 42.93 - D Amor - lights and batteries for Christmas tree

#### **2018/19 Matters and items to report**

- (a) Christmas Tree - Thanks were expressed to the local farmer who helped put up the tree and take it down. The Clerk has written a letter. Concern was expressed about the hole which is not deep enough for such a large tree. If the village is to continue to

have a Christmas tree each year then a suitable permanent hole with a cover should be dug. A Councillor suggested that a live tree is planted on the green but several objections were raised. The tree would take many years to grow to good height and it would also make the green difficult to use for other things such as fetes in the summer. The green should remain as versatile as possible. It was agreed that the best thing is to dig a proper hole in the autumn. **ACTION - Agenda Item October**

- (b) Playing Field Grass - There are some local farmers interested in cutting the grass.

**ACTION - Agenda Item February**

- (c) Boundary Changes - The changes are out today. Islemoor is losing Hambridge and gaining Puckington.

- (d) Child riding a motorised scooter - There have been complaints of a child riding a scooter with a petrol motor. This is very dangerous. The Clerk to report to the Police.

**ACTION - The Clerk**

- (e) Thank you to retiring Chair - Mr Amor proposed after the last meeting that the Clerk write a letter of thanks to Mr Hart and give him a small token thank you gift on behalf of the Parish Council. The Clerk presented Mr Hart with 6 bottles of locally brewed ale and a letter. All Councillors agreed that this was a suitable gesture.

### **2018/20      Next Ordinary Meeting of the Parish Council**

The next ordinary meeting of the Parish Council will be on Tuesday 13th February 2018 at 7.30 p.m. at Merryfield Hall

The meeting finished at 9.15 p.m

David Amor